

FILED

NOV 29 2010

CITY CLERK

**RESOLUTION NO. 37, 2010**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There is insufficient funds in a certain account of the Department of Engineering budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There is surplus funds in another account of the same budget, said Account being within the appropriation heretofore made for the use of said Department.

BE IT THEREFORE RESOLVED: That the following transfer be made in the Account heretofore appropriated for the use of said Department:

FROM: Infrastructure Imp.		TO: Services Contractual	
#04-443.916	\$87,582.50	#03-432.010	\$87,582.50
<b>Total</b>	<b>\$87,582.50</b>		<b>\$87,582.50</b>

Introduced by: \_\_\_\_\_ George Azar, Councilman

Passed in open Council this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_ Neil Garrison, President

ATTEST: \_\_\_\_\_ Charles P. Hanley, City Clerk

Presented by me to the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_ Charles P. Hanley, City Clerk

Approved by me, the Mayor, this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_ Duke A. Bennett, Mayor

ATTEST: \_\_\_\_\_ Charles P. Hanley, City Clerk

# **REQUEST FOR TRANSFER OF BUDGETED FUNDS**

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: CCD 0402-0051

DATE: 11-19-10

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0A-443.916</u>	<u>INFRASTRUCTURE IMP.</u>	<u>\$ 27,582.50</u>
TO:	<u>03-432.010</u>	<u>SERVICES CONTRACTUAL</u>	<u>\$ 27,582.50</u>

FROM:	<u>0A-443.916</u>	<u>INFRASTRUCTURE IMP.</u>	<u>\$ 60,000.00</u>
TO:	<u>03-432.010</u>	<u>SERVICES CONTRACTUAL</u>	<u>\$ 60,000.00</u>

FROM: \_\_\_\_\_ \$ \_\_\_\_\_

TO: \_\_\_\_\_ \$ \_\_\_\_\_

FROM: \_\_\_\_\_ \$ \_\_\_\_\_

TO: \_\_\_\_\_ \$ \_\_\_\_\_

Total Amount to Be Transferred \$ 87,582.50

Department Head Approval: [Signature] Date: 11/18/10  
(Forward to Mayor) Signature

Mayoral Approval: [Signature] Date: 11-23-10  
(Forward to Controller) Signature

Controller Approval: [Signature] Date: 11/23/10  
(Forward to the Legal Department)

Received by Legal: \_\_\_\_\_ Resolution # 37  
Date

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

NOV 23 2010

Revised July 2010

CITY LEGAL

**DEPARTMENT  
OF  
ENGINEERING**



# Memo

**To:** Mayor Bennett

**From:** Sally Roetker – Project Coordinator, Engineering

**CC:** Leslie Ellis - City Controller  
Jackie Loeb - Assistant City Controller  
Chuck Ennis – City Engineer

**Date:** November 19, 2010

**Re:** Request for Transfer of Budgeted Funds between major classifications/CCD

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The Department of Engineering is requesting a transfer within the CCD Fund for the following reasons:

\$27,582.50 – for Tree Watering, which can't be paid from a capital account

\$60,000.00 – Sidewalks which also can't be paid from a capital account

Please see the attached Request for Transfer.

If you have any questions please contact me.

Thank you.